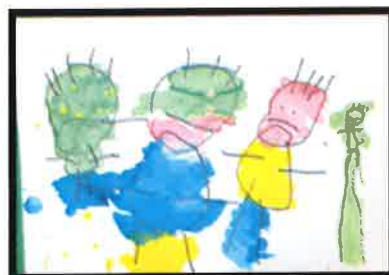


Mannum Kindergarten Annual Report 2014



1. CONTEXT

Preschool Name:	Mannum Kindergarten	Preschool Number:	6550
Preschool Director:	Mary Langsford	Partnership:	Murraylands

Mannum Kindergarten and Rural Care is a centre that is located in the small rural township of Mannum which is situated on the Murray River approximately 85 kilometres from Adelaide. The centre operates programs for children and families in the community including preschool, long day care, before & after school care, playgroup/parenting group with the support of Communities for Children, Playgroup and Toy Library. The community is a rural community that is growing with release of land for housing within the town and a new shopping centre opened in November of 2012. Tourism, small business and agriculture are the main source of employment and a number of families travel to the nearby towns to employment. The community consists of mainly European cultures, with a small number of Aboriginal families. Families from other cultural backgrounds have moved into the area for employment.

2. REPORT FROM GOVERNING COUNCIL

Governing Council Chairperson's Report 2014

Well we had another successful year for fundraising. Thank you for everyone's help.

Our fundraisers for the 2014 year were a Mother's Day raffle, Bulk drive, Family portraits, scavenger hunt, long weekend trading table coinciding with the art display at the Bean Shack and our Family Night at the end of the year which also included a raffle.

Thank you to everyone who sourced raffle prizes and helped the raffles be successful.

Another highlight for 2014 was the Active Kindy Walk Day and the launch of the brochure which was produced for local families around Mannum by OPAL.

Overall we had a very successful year as a committee and I hope we can make this year just as successful!

Michelle Mitchell

Chairperson



3. HIGHLIGHTS 2014

2014 was an eventful year. 'The Same First Day' was implemented and for the first time we had all children begin at the beginning of the year and remain for the whole year. Mannum Kindergarten & Rural Care continued 'Share Your Learning Days' each term with over 90% of families visiting the Kindergarten & Rural Care so that their child/children could share their learning with them.

Special events over the year have included Grandparents or Special Person's Morning Tea, a visit to Monarto Zoo, a Scavenger Hunt, James' Special Magic Show, Little Bugs MasterChefs, Family Night & Activity Morning and Active Kindy Walk Day.

Close links with OPAL have continued and the launch of the new 'Mannum Active Family Walks Map' which emerged as a result of the 'Active Under 5's program' that we were involved in, in 2013.

The results of this program/case study between Mannum Kindy, OPAL and Mid Murray Council have now been recognized internationally & featured on:

http://www.co-ops.net.au/Pages/Resources/Case_studies.aspx.



Mannum Kindergarten continued working with 'Communities for Children' Murraylands with the 'Little Bugs' Playgroup for Term 1, 2 & 3. Funding changes saw changes to the delivery of a program to our community. In Term 4, 'Joining the Dots' program began offering an intervention playgroup supported by a Speech Pathologist & Occupational Therapist still funded by the Communities for Children initiative.

Mannum Kindergarten continued close links with our local schools with Palmer School 'Sharing a Smile' by making masks with the children, & Mannum Community College with their Year 6/7 buddies each term, Bookweek Parade, transition events over the year with the Reception/Year 1 classes including lunch picnic, visiting a phonics class, classes visiting the kindergarten, and sharing other class time experiences.

Our most exciting event was the 'Mannum Kindy Kids Art Exhibition'. The Art Exhibition was displayed to the Community at the local Bean Shack Coffee Shop and was officially opened by our local member of parliament Stephan Knoll. The exhibition ran over 6 weeks and was well received by the community. Children's art work was auctioned at Family Night.

4. QUALITY IMPROVEMENT PLAN

Quality Area 1- Educational Program & Practice

Our Achievements are:

- New report format, 'Statement of Learning' completed for all children exiting in 2014, processes of reporting collected each term & interim report given to families after Term 2.
- Rural care - literacy & numeracy display, & learning pages
- Kindergarten recording literacy/numeracy in the program
- Numeracy Indicators trial (Term 4)
- Program accommodating for 'same first day' & age range of children
- Excursions to Monarto Zoo, Magician Performance, Visit to SALA exhibition

Next Steps:

- Educators using iPads as tools
- Introducing literacy/numeracy indicators
- Executive Functioning- promote skills in children (Partnership priority) - powerful learners

Quality Area 2- Children's health & safety

Our achievements:

- Completed risk assessments re: using bikes, climbing trees, using hammers safely, excursions
- Updated policies & procedures- Healthy food & Nutrition, Toilet Change & Nappy procedure, Water safety, Dealing with medical conditions, Emergency & evacuation, Excursions, Administration of first aid, Dealing with Infectious diseases, Establishing a protective environment
- Processes in place for daily & termly playground checks
- Purchased an emergency phone for Rural Care

Next Steps:

- Continue to update & review policies
- Emergency Kit preparation

Quality Area 3- Physical environment

Our Achievements are:

- Drainage project has been formalized & Council & DECD approved including moving fence back into school yard
- Bike track is now waiting for drainage project to be completed (school has approved moving fence back)
- Storage space - cupboards installed in outdoor area
- Slide had been repaired & patched
- Staff have had working bees to clean, reconfigure storage areas

Next Steps:

- Move fence back & begin bike track development , redesign area
- Long Term Future planning for more office space & storage space in shed (growing community)
- Risk assess the impact of drainage project on day to day operations
- Drainage project to be completed

Quality Area 4- Staffing arrangements

Our Achievements:

- All staff participated in performance development to enhance skills & improve practice
- Quality Improvement Plan to guide our staff in planning for improvement and actioning improvement
- Staff attended training to improve knowledge and skills. Site Closure and all staff attended Partnership Planned training re: 'Powerful Learners'. Other training attended by staff members included IPads, Floorbooks, WOW, Child Protection Curriculum- on line, Numeracy indicators
- NQS Audit- nightly meetings during the year- reviewing practice against the NQS standards & preparing an action plan

Next Steps:

- Plan future Training & Development around areas of improvement identified in QIP 2015, (Executive Functioning, First Aid, RAN Training, Literacy /Numeracy Indicators)
- Review QIP plan 2014 and plan for QIP 2015
- Continue to working on NQS Action Plan & incorporate into the QIP
- Include in QIP- Collaborative approach to improvement in learning through Murraylands Partnership Plan- Powerful Learning-Executive Functions

Quality Area 5- Relationships with children

Our Achievements:

- Used Respect, Reflect, Relate to gather data re: relationships- analysing the data relevant to informing our practice

Next Steps:

- To adapt Respect, Reflect, Relate to gather data relevant to informing our practice - Educators relationships with children, COLLECT data in Term 3

Quality Area 6- Collaborative partnerships with families & communities

Our Achievements:

- Working with OPAL Projects, Active Under 5's project- launch of brochure 'Walks around Mannum' & celebration with Active Kindy Walk Day
- Share your learning Days occurred each term with over 90% attendance from families & friends. Children enjoyed sharing their work with their families.
- Special Events with many families involved which included 'Grandparents morning tea', Art Gallery, Activity Morning, Family Night, Scavenger Hunt
- Working in partnership with School included attending 'Book Parade', regular visits with Year 6/7 Buddies, visits with reception classes each term.
- Regular transition PLC established with JP teachers & Preschool staff meeting each term for professional discussion around 'transition'.
- Information night for Families whose children were enrolled for 2015, & planned Orientation visits for new children
- Completed healthy cookbook
- New display stand with information brochures for families
- Displayed program offering opportunities for families to have a say in programming
- Working with Communities for Children- intervention sessions, supporting families
- Supporting Mid Murray Council Community re: AEDI data (attending planning days & meetings)

Next steps:

- Continue 'Share Your Learning' Days and special event days
- Continue building relationships with School Community (including transition PLC), & further improve transition processes
- Work on Partnership directions as learning community ie (Creating Powerful Learners through developing Executive Functioning skills)
- Update Centre Website
- Use whiteboard to promote learning re: curriculum, newsletters informing parents re: Terminology (executive functioning, literacy & numeracy indicators)

Quality Area 7- Leadership & service management

Our achievements:

- Management of staffing changes over the year. Staffing changes within the Rural Care Program & managing Merit Selection processes for contracts ending & a permanent teacher position.
- Managing system changes with 'Same First Day'.
- Orientation Visits for new children & Information Evening for families beginning 2015
- Governing Council supporting the kindergarten/Rural Care tirelessly with fundraising to

provide additional funds for resources & projects

- Implementing the 'Numeracy Indicators' Trial
- Updated Grievance procedure & policies
- NQS Audit of site- reviewing
- Updated information packs & centre handbooks
- Supporting staff who are undertaking further study

Next Steps:

- Review parent survey results with Staff and develop a goal in QIP, plan strategies consulting with Staff & Governing Council
- Continue to support Staff undertaking study
- Review numeracy/literacy results (graphs) , How can we increase skills/knowledge
- Create a process map for the year
- Review & continue NQS action plan

Building Teacher Capacity Funding

Due to the implementation of 'Same First Day', where all children were new to the centre and to each other, the program focused on providing quality experiences to nurture relationships for each child between peers & Educators.

In Term 4, the centre used the Respect Reflect Relate 'Relationship Scales' to assess the quality of our learning environment and relationships across the service. The funding supported Staff release time to manage using the scale & to rate the observations against the indicators.

The result from the Relationship Scales was undetermined, as when staff analysed the observation data of each child, only 31% of observations included interactions with the Educator and hence insufficient evidence to scale. The staff determined in the 69% of observations that children were highly engaged in learning experiences as individuals or in a social capacity. Our staff team concluded that we should adapt the Respect Reflect Relate to collect data to better inform our practice as Educators on relationships with children.

Next Steps:

- To adapt Respect, Reflect, Relate to gather data relevant to informing our practice using the 'Relationship Scale' – by focusing the observations on each Educator's interactions with children. The data will be collected in Term 3.

5. INTERVENTION AND SUPPORT PROGRAMS

The Preschool Support Program was accessed each Term during 2014 to target support with children with additional learning needs (see table below). Negotiated Curriculum Plans were established for the children with high needs, targeting support and planning for ongoing learning including accommodating individual transition programs onto school. The 'Same First Day' impacted on the support received early in the year & as getting to know children with high needs & the complexity their of needs was support increased in the latter part of the year. Professional resource support accessed through DECD included Special Educator, Speech Pathologist, Behaviour Support, Hearing Services & Psychologist. Support from other agencies included Occupational Therapist, Hearing Services & Physiotherapist.

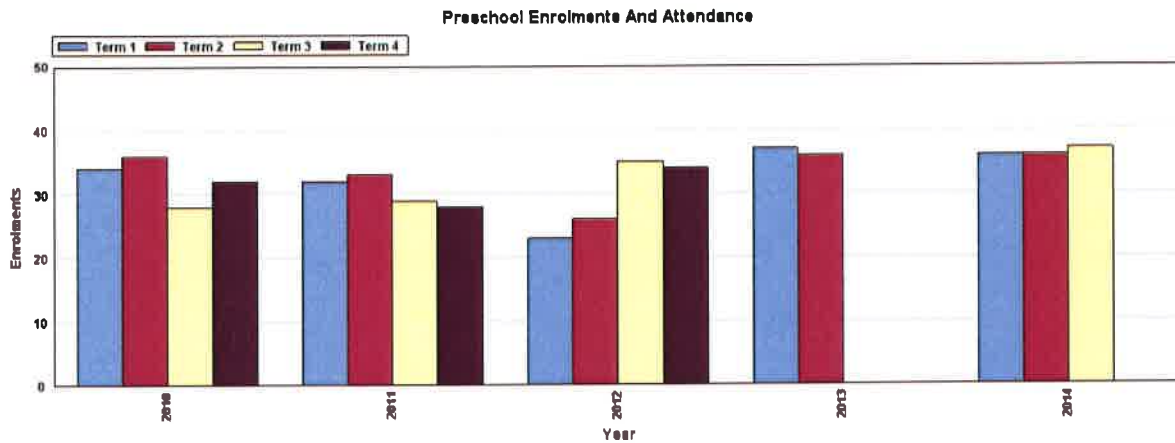
Preschool Support 2014				
Term	Term 1	Term 2	Term 3	Term 4
Number of Children	6	8	8	9
Support hours allocated	12.6 hours	13.8 hours	20.4 hours	24 hours

Aboriginal 3 year old literacy program supported 3 children during 2014 to effectively engage in the preschool program, providing them with support & intentional teaching to build skills in literacy and to confidently access all areas of the curriculum.

6. STUDENT DATA

6.1 Enrolments

In 2014, enrolment was high throughout the year with numbers being at capacity in Term 4. Due to 'Same First Day' enrolment policy, the Centre's numbers remained consistent throughout the year and there was little transiency. Enrolments have remained relatively high since Term 3 2012. Please see graph & table below.

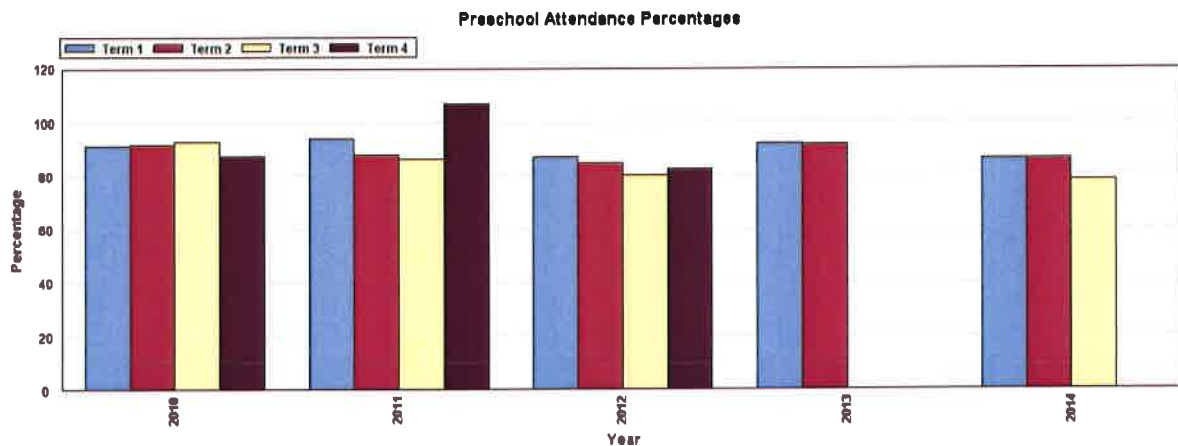


Preschool Enrolments & Attendance Table

	2010				2011				2012				2013		2014		
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	1	2	3
Attendances	31	33	26	28	30	29	25	30	20	22	28	28	34	33	31	31	29
Enrolments	34	36	28	32	32	33	29	28	23	26	35	34	37	36	36	36	37

6.2 Attendance

2014 has shown a small decrease in attendance percentage from 2013. For Term 1 & Term 2 2014, attendance was consistent at 86.1 %. Data gathered from absences reveal that the main reasons of not attending have been sickness, family holidays and family related needs such as appointments. Attendance in Term 3 was still affected by seasonal illnesses such as flu & viruses as shown over the last 4 years. Please refer to table below.



Preschool Attendance Percentages Table

	2010				2011				2012				2013		2014		
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	1	2	3
DECD	88.8	90.4	88	88.2	89.9	89.1	88.4	89.6	87.4	85.9	84.5	85.5	88.7	88	90	88.9	86.1
Mannum Kindergarten	91.2	91.7	92.9	87.5	93.8	87.9	86.2	107.1	87	84.6	80	82.4	91.9	91.7	86.1	86.1	78.4

6.3 Destination – Feeder Schools

Feeder School Details

Site	Type			
		2012	2013	2014
1170- Mannum Community College	Govt.	80.0	100.0	86.7
0302 -Mypolonga Primary School		3.8		3.3
0326 - Palmer Primary School		7.7		3.3
9049 - St Joseph's Primary School- Murray Bridge	Non- Govt.	3.8		6.7
8393 - Unity College Inc		3.8		
TOTAL		99.0	100.0	100.0

Mannum Community College was still the main destination of children exiting our kindergarten in 2014. The data is showing the destinations of children exiting in 2014 to be 4 schools in the local Murraylands Partnership. The majority of families are still choosing DECD Schools with 93.3% going to government schools & 6.7% choosing non-government schools. The data has been consistently providing evidence over the years that the majority of children enter the local school.

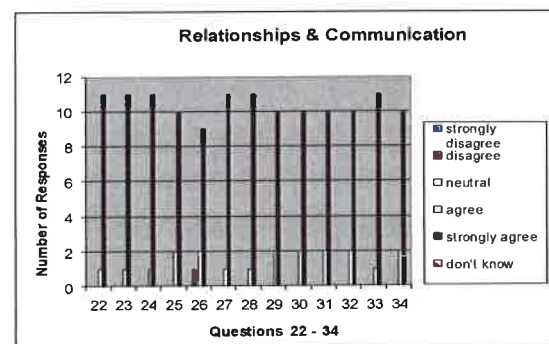
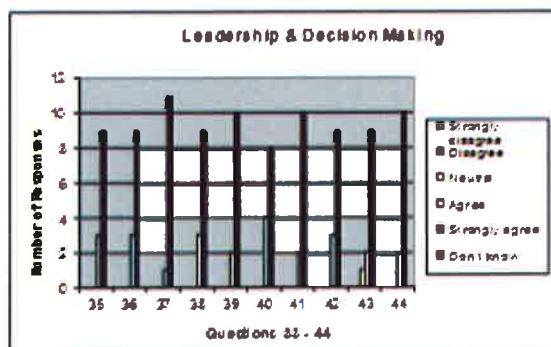
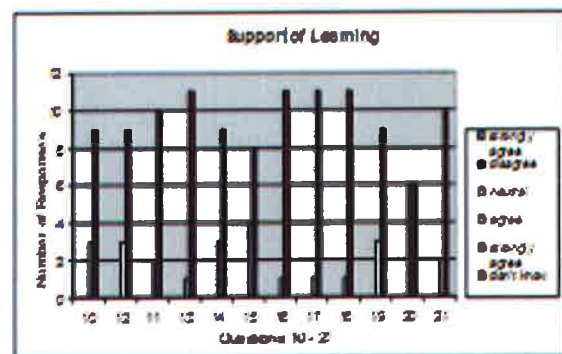
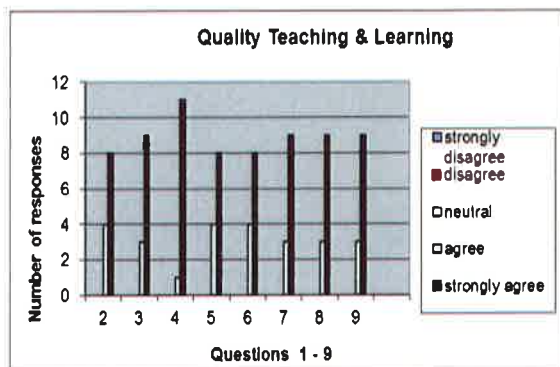
7. CLIENT OPINION

Surveys were issued to families who had children exiting the kindergarten in Term 4.

36.4% of families completed the survey for 2014 and their responses to the questions in the areas of Teaching & Learning, Support of Learning, Relationships & Communication, Leadership & Decision Making were all indicated as strongly agree & agree (please see graphs below).

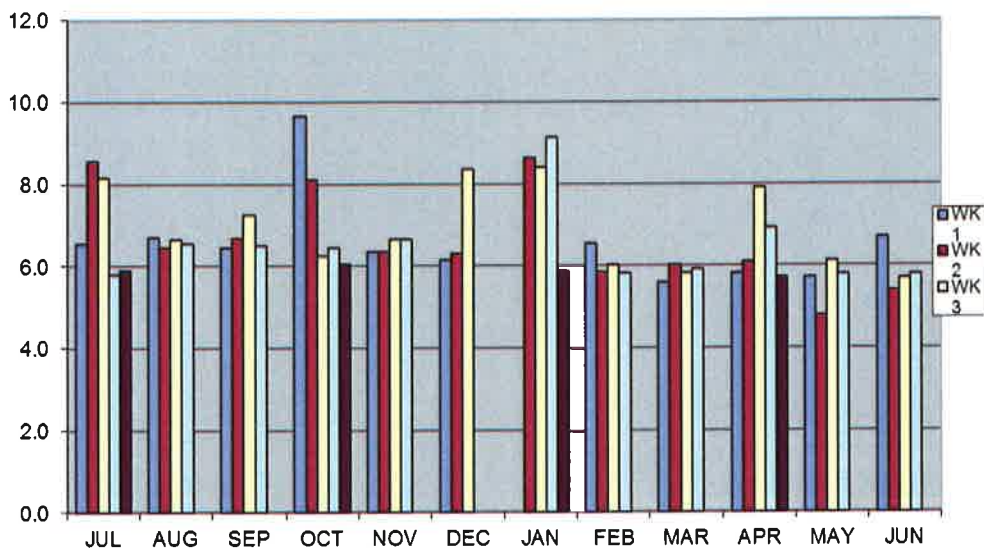
Next Steps:

- Explore data as a staff team and make recommendations on a question to focus on for the 2015 Quality Improvement Plan. Consult Governing Council & Staff Team on strategies for improvement on targeted question.

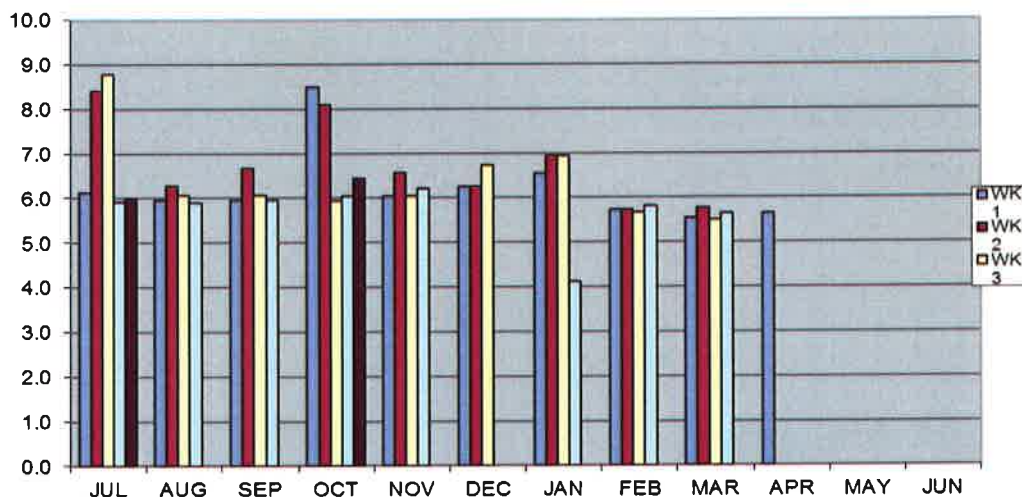


8. RURAL CARE PROGRAM

Mannum Rural Care Utilisation January 2014- June 2014



Mannum Rural Care Utilisation July 2014- December 2014



Rural Care Program has now been in operation at the Mannum Kindergarten for 10 years (1.9.2005).

- Regularly we have over 20 families utilizing care.
- The ‘Same First Day’ Policy has created little movement over the year, the children in care remained for most of the year, so options for families looking for care during the year was limited. A large number of places became available at end of 2014 as children moved onto school & preschool.
- Care is still in demand & we have a waiting list and are able to fill places immediately.
- During 2014, only 1 staff change with a new staff member starting in May 2014.

- Utilization of the Rural Care Program for 2014 is presented monthly in the graphs above. The data still shows that Mannum Rural Care has a consistently high usage around the 6.0 mark and is well supported by families in the Mannum area. The higher attendance is over the school vacation times.

ACCOUNTABILITY

Mannum Kindergarten undertakes to be compliant with the requirements in regards to staff, Governing Council Members & volunteers and third party providers having current criminal history screenings in accordance with The South Australian Children's Protection Act 1993 and departmental policy.

At Mannum Kindergarten to ensure this by keeping:

- ensuring that all above mentioned have screening clearances
- copies of criminal history screening clearances are on file
- a table of record is kept by the site leader
- details & records of staff members trained in the 'Keeping Safe Curriculum'

Mannum Kindergarten undertook a Screening Audit on 18th August, 2014 and there was one instance where a clearance was pending approval (from 6/6/14) for a work experience student. The recommendation was to contact the Criminal History Screening Liaison Officer to provide immediate assistance. The recommendation was followed & the situation rectified.

9. FINANCIAL STATEMENT

	Funding Source	Amount
1	Grants: State	\$405111.71
2	Grants: Commonwealth	
3	Parent Contributions	\$8585.00
4	Other	

Mannum Kindergarten Profit & Loss January-December 2014 attached following.

Mannum Kindergarten
Profit & Loss
 January through December 2014

Jan - Dec 2014

Ordinary Income/Expense	
Income	
Bank Interest	
Banksa	39.46
SASIF	607.17
Total Bank Interest	646.63
Bookclub Income	338.00
Donations	1,360.00
Excursions Income	
Monarto Zoo	360.00
Performance	44.00
Total Excursions Income	404.00
Fundraising Income	
Art Auction	611.80
Bulbs	669.50
Cookbook	912.50
Mother's Day Raffle	766.00
Portraits	426.44
Raffle - Family Night	782.90
Sausage Sizzle	179.00
Scavenger Hunt	993.70
Street Stall	526.95
Toy Catalogues	189.50
Total Fundraising Income	6,058.29
Global Budget Income	
Recurrent Funding	401,795.71
TRT	-10,248.00
Total Global Budget Income	391,547.71
Grants	
DECS Grants	
Leaders Admin	2,562.00
T & D	854.00
Total DECS Grants	3,416.00
Total Grants	3,416.00
Parent Contribution	8,585.00
Playgroup Income	
Playgroup Fees Received	802.60
Playgroup Income - Other	35.50
Total Playgroup Income	838.10
Rural Care	
Fees Received	
Rural Care Bonds Received	683.00
Fees Received - Other	57,503.39
Total Fees Received	58,186.39
Total Rural Care	58,186.39
Toy Library Fees Received	104.00
Uniform Income	
Hats income	132.00
T-Shirts & Windcheaters Income	576.00
Total Uniform Income	708.00
Total Income	472,192.12
Expense	
Admin & Finance	1,543.63
Administration	
Postage/Freight	209.77
Printing/Photocopies	839.95
Stationery	507.88
Total Administration	1,557.60

Mannum Kindergarten
Profit & Loss
 January through December 2014

	Jan - Dec 2014
Asset Management	
Asset Mngt	715.82
Building	2,800.00
Gardener	510.10
Outdoor Development	576.05
Total Asset Management	4,601.97
Bad Debts	941.50
Bookclub Expenses	635.41
Consumables	1,860.42
Criminal History Checks	451.50
Curriculum	
Early Literacy	414.17
Equipment/Resources	4,636.59
Materials	757.72
Teaching Support	1,729.09
Total Curriculum	7,537.57
Excursions	
Monarto Zoo	716.37
Total Excursions	716.37
Fundraising Expenses	
Bulb Expenses	342.95
Cookbook	1,522.73
Sausage Sizzle- Family Night	120.00
Toy Catalogue	115.80
Total Fundraising Expenses	2,101.48
Furniture/Equipment	
Furniture/Equipment	1,900.08
Storage	105.36
Total Furniture/Equipment	2,005.44
Global Budget	
Facilities Expenditure	
Repairs & Maint-Rural Care	626.55
Repairs & Maintenance	-2,886.59
Site Fund Main Charges	7,798.19
Utilities	227.66
Total Facilities Expenditure	5,765.81
Human Resources	
Ancillary	150,215.03
CS Ancillary	2,405.03
Teachers	160,875.15
Total Human Resources	313,495.21
Total Global Budget	319,261.02
Hardware	275.91
Performances/Excursions	621.82
Playgroup Expenses	
Playgroup Expenses	29.18
Total Playgroup Expenses	29.18
Rural Care Expenses	
DECS- Rural Care Fees	
Rural Care BOND Reimbursement	238.00
DECS- Rural Care Fees - Other	51,474.28
Total DECS- Rural Care Fees	51,712.28
Rural Care - Administration	1,543.63
Rural Care - Consumables	552.83
Rural Care - Equipment	804.41
Rural Care - Materials	395.11
Rural Care - Printing/Station	688.12
Rural Care - Resources	1,280.69

Mannum Kindergarten
Profit & Loss
January through December 2014

	<u>Jan - Dec 2014</u>
Rural Care - Utilities	
Rural Care Cleaning	4,921.60
Rural Care Energy	1,755.96
Rural Care Telephone	1,240.08
Rural Care Water	964.69
Total Rural Care - Utilities	<u>8,882.33</u>
Rural Care T & D	2,856.31
Total Rural Care Expenses	<u>11,738.64</u>
Training	224.09
Uniform Purchased	
T-Shirts & Windcheaters Purchas	1,161.60
Total Uniform Purchased	<u>1,161.60</u>
Utilities	
Cleaning	4,921.66
Energy	1,755.97
Telephones	483.20
Water	964.70
Total Utilities	<u>8,125.53</u>
Total Expense	<u>422,367.75</u>
Net Ordinary Income	<u>49,824.37</u>
Net Income	<u><u>49,824.37</u></u>