

DECD RURAL CARE PROGRAM

Child Care Waiting List Application Form

Name of service

Please note this is not an offer of care but an acknowledgement that you wish your child's name to be placed on the Waiting List.

Date of application: _____

Child 1 details:

Name: _____

Surname: _____

Date of birth: _____ M / F

Child 2 details:

Name: _____

Surname: _____

Date of birth: _____ M / F

Child 3 details:

Name: _____

Surname: _____

Date of birth: _____ M / F

Family Address:

Suburb: _____ Postcode: _____

Parent 1 details Parent 2 details:

Name: _____

Surname: _____

Home phone: _____

Work phone: _____

Mobile No: _____

Place of work/study: _____

Name: _____

Surname: _____

Date of birth: _____

Home phone: _____

Work phone: _____

Mobile No: _____

Place of work/study: _____

Date care required for commencement of care: _____

Days/sessions of care required please mark each day/session yes or no.

Sessions	Monday	Tuesday	Wednesday	Thursday	Friday	Total
am						
pm						

Any other details we need to know:

Accesses for child care places is subject to Australian Government guidelines and are primarily referred to when a service has a long waiting list and a number of parents are competing for a limited number of childcare vacancies.

Please indicate your family situation by answering the following questions:

1. Single Parent Yes No
2. Two Parents Yes No
3. Sole parent or both parents working, studying, and training Yes No
to enter the workforce or seeking employment
4. One parent working and one parent caring for child/ren Yes No
at home full time
5. Sole parent at home caring for child/ren full time Yes No
6. Will you be eligible for Child Care Benefit? Yes No
7. Do you or your child have a disability? Yes No
8. Does your child speak English as a second language? Yes No
9. Indigenous or Torres Strait Islander? Yes No

Priority of access as per the Australian government funding agreement with a DECD rural care program.

There are three levels of priority, which child care services must follow when filling vacant places:

- Priority 1: a child at risk of serious abuse or neglect
- Priority 2: a child of a single parent who satisfies, or of parents who both satisfy, the work, training, study test under section 14 of the A New Tax System (Family Assistance) Act 1999
- Priority 3: any other child .i.e. respite care

Within these main categories, priority should also be given to the following children:

- children in Aboriginal and Torres Strait Islander families
- children in families which include a disabled person
- children in families which include an individual whose adjusted taxable income does not ---- exceed the lower income threshold (see inside back cover) or who or whose partner are on income support

- children in families with a non-English speaking background
- children in socially isolated families
- children of single parents.

There are some circumstances in which a child who is already in a child care service may be required to change their booked time or leave the service.

When a service has no vacant places and is providing child care for a child who is a Priority 3 under the Priority of Access Guidelines, the service may require that child to leave the child care service in order for the service to provide a place for a higher priority child, but only if:

- the person who is liable to pay child care fees in respect of the child was notified when the child first occupied the child care place that the service followed this policy.

- the service gives that person at least 14 days' notice of the requirement for the child to leave the child care service.

Ithe parent /guardian sign and understand the priority of access applied to all vacant child care places. I also understand it is my responsibility to contact and update/confirm the continuation on the waiting list and my child care needs every six months or earlier if required .

Waiting lists will be reviewed every six months by the Preschool Director/Site leader

Parent/Guardian

Name.....

Date:.....Sign.....

Preschool Director /Site Leader

Name

Date: Sign.....

PROVIDE A COPY TO THE PARENT/GAURDIAN

Preschool Director/ Site Leader File notes: e.g. contact with parent/guardian, offers of care refused.

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